



Winter Legislative and Policy Meeting

Washington, DC – Holiday Inn Capitol Hill

January 20-22, 2016

Agenda

Wednesday, January 20, 2016

Registration & Continental Breakfast - Capitol Ballroom Foyer

Registration - 8:00 am – 5:00 pm; Breakfast - 8:00 am – 9:00 am

Plenary Session - Capitol Ballroom

9:00 am – 10:20 am

Washington Report

Not sure what to say when you visit the Hill? In this session, Congressional staff from the Hill will provide guidance on the ins and outs of successful Hill visits and NCDA staff will brief us on the latest talking points from the Association. You will also hear from a peer community on tips for preparing and conducting Hill visits and communicating with your Congressional Members throughout the year. After this session, you will be prepared to go forth and effectively advocate. Please arrange meetings with your Congressional Members ahead of time.

Moderator: Michael Look, NCDA President

Speakers:

Vicki Watson, NCDA Executive Director

Miguel Mendoza, Special Assistant, Office of Rep. Mario Diaz-Balart (R-FL)

John Callow, Community Development Director, City of Murfreesboro, TN

Break

10:20 am – 10:30 am

Subcommittee Meetings (First Group)

10:30 am – 11:45 am

NCDA's six subcommittees are charged with tasks from developing policy to recruiting and retaining members to guiding the association's educational efforts. They are meeting in three groups over the course of the conference. All meetings are open to all conference participants. We welcome and

encourage your participation. If you are interested in becoming a voting member of a subcommittee, contact the co-chairs or the Executive Director. NCDAs by-laws call for each subcommittee to consist of seven at-large members and a minimum of four members from the Board of Directors.

Community Development Program and Policy Subcommittee - Congressional Ballroom II

The subcommittee will hear important CDBG program updates from HUD staff, including the CDBG grant-based accounting interim rule. The subcommittee will approve its 2016 policy priorities.

Speaker: Steve Johnson, Director, Entitlements Division, Office of Block Grant Assistance, HUD, Washington, DC

Membership Subcommittee - Congressional Ballroom I

The subcommittee will receive a membership update from staff. The subcommittee will also discuss and approve a 2016 membership plan for the Association.

Lunch on your own (and Hill visits)

11:45 am – 1:15 pm

Workshops

1:15 pm – 2:30 pm

Workshop 1: Grant Based Accounting for HUD’s CPD Programs - Congressional Ballroom II

HUD’s transition from the FIFO method to grant-based accounting for FY2015 funds going forward does not have to be alarming for grantees. Attend this session for nuts-and-bolts guidance on how IDIS funding and drawdown functions have been modified to implement the transition and how to soften the impact these changes will have on CDBG and HOME grantees.

Moderator: Michael Look, NCDAs President

Speakers:

Peter Huber, Director, Financial and Information Services Division, Office of Affordable Housing Programs, HUD, Washington, DC

Steve Johnson, Director, Entitlements Division, Office of Block Grant Assistance, HUD, Washington, DC

Workshop 2: Funding Infrastructure Projects - Congressional Ballroom I

CDBG funding for infrastructure can sometimes be the difference between getting an important project off the ground or not. But how can a project take off if the available CDBG funding will not cover the entire cost? This session will provide examples of successful partnerships combining CDBG funds with funding from other sources.

Moderator: Vicki Watson, NCDAs Executive Director

Speakers:

Patrick Sullivan, Director, Planning, Housing & Community Development, City of New Bedford, MA

Ann Werth, Community Development Director, City of Wausau, WI

Workshops

2:35 pm – 4:05 pm

Good stewardship of the CDBG and HOME funds entrusted to entitlements and PJ's begins with good underwriting. The two sessions below will tackle the basics – or provide a valuable review – for underwriting two important activities.

Workshop 3: Underwriting: CDBG - Congressional Ballroom II

Unravel the mysteries of 24 CFR 570.209 - guidelines for evaluating and selecting economic development projects -- including new HUD guidance aimed at better underwriting of these projects.

Moderator: Vicki Watson, NCDAs Executive Director

Speakers:

Paul Webster, Director, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Hugh Allen, Deputy Director, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Bennett Hilley, Supervisory Community Planning and Development Specialist, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Workshop 4: HOME Underwriting: Subsidy Layering Workshop - Congressional Ballroom I

This session will focus on the new HOME Underwriting/Subsidy Layering requirements. The workshop will provide an overview of the latest guidance from HUD (including recent CPD Notice 15-11) on how to conduct underwriting and subsidy layering for rental development projects, including: key elements of underwriting, ensuring appropriate HOME subsidy, accurately projecting income and expenses, and evaluating rental developer capacity.

Moderator and Speaker:

Steve Gartrell, Trainer, NCDAs, Washington, DC

Subcommittee Meetings (Second Group)

4:15 pm – 5:30 pm

Economic Development Program and Policy Subcommittee - Congressional Ballroom II

HUD staff will provide an update on the Section 108 Loan Guarantee Program, including an overview of the final rule to permit HUD to collect fees from Section 108 borrowers to offset the subsidy costs of the loan guarantees. HUD staff will also preview an upcoming technical assistance initiative for Section 108. Subcommittee members will set subcommittee priorities for 2016.

Speakers:

Paul Webster, Director, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Hugh Allen, Deputy Director, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Bennett Hilley, Supervisory Community Planning and Development Specialist, Financial Management Division, Office of Block Grant Assistance, HUD, Washington, DC

Technology Subcommittee - Congressional Ballroom I

The subcommittee will develop an outline of needed technology improvements to NCDAs infrastructure and work plan to make the website more user-friendly and valuable to members and to promote wider marketing of the association. The subcommittee will approve its 2016 priorities.

Hospitality Suite - Room 678

8pm - 11pm

Join us for libations, snacks, laughter, card games (watch out for the Texans!) & good company. First time folks especially invited!

Thursday, January 21, 2016

Registration & Continental Breakfast - Capitol Ballroom Foyer

Registration - 8:00 am – 5:00 pm; Breakfast - 8:00 am – 9:00 am

Subcommittee Meetings (Third Group)

9:00 am – 10:00 am

Housing Program and Policy Subcommittee - Congressional Ballroom II

The subcommittee will hear important policy updates from HUD staff, including information on the recently released notice on committing HOME funds, implementation of the National Housing Trust Fund, and other timely information. The subcommittee will approve its 2016 priorities.

Speaker: Virginia Sardone, Director, Office of Affordable Housing Programs, HUD, Washington, DC

Planning and Professional Development Subcommittee - Congressional Ballroom I

The subcommittee will review the fall training courses, select topics for the 2016 annual conference agenda, review bids for the 2017 and 2018 annual conferences, discuss the issuance of an RFP for onsite CDBG and HOME training, discuss the issuance of an RFP for a CDBG sub-recipient course, and approve the 2016 subcommittee priorities.

Concurrent Sessions

10:00 am – 11:00 am

The LIHTC: Working With Your Developer - Congressional Ballroom II

The Low-Income Housing Tax Credit (LIHTC) is the federal government’s primary program for encouraging the investment of private equity into the development of affordable rental housing for low-income households. This session will focus on working with project sponsors to develop LIHTC projects in your community including the role of the project sponsor, working with the project sponsor and the State on the QAP, and working with the developer to present a winnable application.

Moderator: Vicki Watson, NCDCA Executive Director

Speakers:

George Mensah, Community & Economic Development Director, City of Miami, FL

Paul Robinson, Vantage Development, Fyfe, AL

Redeveloping Blighted and Vacant Areas - Congressional Ballroom I

The session will provide information on how communities can use a combination of federal, state and local funding to remedy vacant and blighted areas, get properties back on the tax rolls, stabilize neighborhoods, and create jobs. Speakers will present local projects including the use of HOME funds to combat isolated blight in Knoxville and the redevelopment of the Southside neighborhood in Durham.

Moderator: Michael Look, NCDCA President

Speakers:

Rebecca Wade, Community Development Director, City of Knoxville, TN

Wilmur Conyers, Federal Programs Coordinator, City of Durham, NC

Maximizing Available Funds to Enhance Disaster Recovery - House Room

This session will provide participants with identification of the primary federal funding resources for disaster recovery, the differing program requirements, and guidance for maximizing federal funding for recovery efforts.

Moderator: Bonnie Moore, Community Development Director, City of Shreveport, LA

Speaker:

Steve Miller, Recovery Manager, Hagerty Consulting, Washington, DC

Hill visits and lunch on your own

11:00 am – 1:00 pm

Concurrent Sessions

1:00 pm – 2:00 pm

Technology Session: Online Mapping Tools - Congressional Ballroom II

This session reviews ArcGIS concepts and tools used to search, query, and display map trends and communicate that information to others. Learn how to use the ArcGIS public platform to access and utilize HUD CPD maps and HUD Open Data Sets.

Moderator: Sean Glennon, Community Development Director, Quincy, MA

Speaker:

Omri Gross, CPD Representative, HUD, Columbus, OH Field Office

The American Community Survey: Using Census Data by Block Group - Congressional Ballroom I

Experts from the U.S. Census Bureau will provide session participants with a demonstration on how to access and use the block group level data available through the American Community Survey, including a real-time example of block group data. HUD staff will discuss how the ACS data is used to create its Low/Mod Income Summary information and how the ACS data feeds into the CDBG formula calculations.

Moderator: Sheryl Kenny, Grants Manager, Arlington, TX

Speakers:

Gretchen Gooding, American Community Survey Office, U.S. Census Bureau, Washington, DC

David Raglin, American Community Survey Office, U.S. Census Bureau, Washington, DC

Steve Johnson, Director, Entitlements Division, HUD, Washington, DC

Leadership Roundtable - House Room

Intended for community development executives and managers, this informal roundtable session will allow participants to discuss issues surrounding the management and operations of community development departments and programs to glean ideas and strategies for improving agency management and operations. Roundtable participants will hear from the City of Seattle, WA on its use of “Lean Analysis” to help eliminate waste and redundancy. The City of Boston will offer some ways to use IDIS to more proactively manage your CDBG program.

Moderators: Michael Look, NCDAs President, CDBG Administrator, City of Seattle, WA and Bob Gehret, Deputy Director, Neighborhood Development Department, City of Boston, MA

Plenary Session - Capitol Ballroom

2:00 pm – 3:00 pm

OMB “Super Circular” (2 CFR Part 200) and its Impact on Grant Recipients

The Office of Management and Budget’s (OMB) big package of reformed federal grants management policies has now been implemented by every federal grant making agency, including HUD. Often referred as the “Super Circular,” the new policies will have an impact on how you administer federal funds for years to come. Key changes affect how your agency makes awards to sub-recipients and contractors and how you will monitor them, how indirect costs are recovered, and what kinds of documentation you need to generate to support grant costs and survive audit scrutiny. This session will highlight those policy changes and provide practical advice about how to implement them.

Moderator: Vicki Watson, NCDAs Executive Director

Speaker:

Bob Lloyd, Principal, Federal Fund Management Advisor TM, Washington, DC

Break

3:00 pm – 3:10 pm

Plenary Session - Capitol Ballroom

3:10 pm – 5:00 pm

HUD Policy Update

Officials from HUD’s Office of Community Planning and Development will provide the latest policy updates on CDBG, HOME, and HUD’s homeless assistance programs.

Moderator: Vicki Watson, NCDAs Executive Director

Speakers:

Harriet Tregoning, Principal Deputy Assistant Secretary, Office of CPD, HUD, Washington, DC
Cliff Taffet, General Deputy Assistant Secretary, Office of CPD, HUD, Washington, DC
Stan Gimont, Director, Office of Block Grant Assistance, HUD, Washington, DC
Virginia Sardone, Director, Office of Affordable Housing Programs, HUD, Washington, DC
Michael Roanhouse, Director, Program Coordination and Analysis Division, Office of Special Needs Assistance Programs, HUD, Washington, DC

Regional Caucus Meetings

5:00 pm – 6:00 pm

- Region I - Senate Room
- Region IV - House Room
- Region VI - Congressional Ballroom II
- Regions V & VII - - Congressional Ballroom I

Conference Reception - Capitol Ballroom

7:00 pm – 11:00 pm

Hospitality Suite - Room 678

11pm - Midnight

Friday, January 22, 2016

Registration Continental Breakfast - Capitol Ballroom Foyer

8:00 am – 5:00 pm

Plenary Session - Capitol Ballroom

9:00 am – 10:00 am

Fair Housing: Change in the Wind

The AFH tool? The fair housing rules have changed and what is expected from CDBG entitlement communities is changing. This session will provide insight on the Assessment of Fair Housing Tool (AFH) final rule and what will be required of CDBG grantees moving forward.

Moderator: Vicki Watson, NCDA Executive Director

Speaker: Adam Norlander, Special Assistant, Office of Community Planning and Development, HUD, Washington, DC

Roundtable Discussions - Capitol Ballroom

10:00 am – 11:00 am

Conference participants will have the opportunity to attend roundtable discussions on the following topics: Section 3, the OMB Super Circular (2 CFR Part 200), housing rehabilitation, National Housing Trust Fund, UPCS for HOME, and CDBG regulations. These informal discussions provide the opportunity for participants to gain insight on the subject matter and query other participants on the topic.

- *Section 3 (Moderator: Barbara Ross, Denton, TX)*

- *OMB Super Circular (2 CFR Part 200) (Moderator: Bob Lloyd, Federal Fund Management Advisor TM, Washington, DC)*
- *Housing Rehabilitation (Moderators: Rita Pribyl, Davenport, IA and Becky Wade, Knoxville, TN)*
- *National Housing Trust Fund (Moderator: Bob Gehret, Boston, MA)*
- *Uniform Physical Condition Standards for HOME (Moderator: Robert Muollo, Jr., Quincy, MA)*
- *CDBG Regulations (Moderator: Steve Gartrell, CDBG Trainer, NCD, Washington, DC)*

11:00 am – 11:10 am Break

Plenary Session - Capitol Ballroom

11:10 am – 12:30 pm

Community Development Best Practices

Winners of the 2016 Audrey Nelson Community Development Achievement Award will present their projects which exemplify outstanding achievement in service to neighborhoods and their lower-income residents through their innovative and exemplary use of CDBG and HOME funds.

Moderator: Vicki Watson, NCD, Executive Director

Presenters:

Nancy Jewell, CDBG Coordinator, City of Kissimmee, FL

Project: Project OPEN

Cheryl Amey, Director, Community Services Department, Marion County, FL

Marion County, FL

Project: Ritz Reserve

George Mensah, Community & Economic Development Director, City of Miami, FL

Project: Brickell View Terrace

Oren Henry, Housing & Community Development Director, City of Orlando, FL

Project: Lighthouse Facility

Penny Seater, Executive Director/CEO, Habitat for Humanity, Seminole County, FL

Project: Affordable Housing

Deborah Burke, Executive Director, Malden Redevelopment Authority, City of Malden, MA

Projects: Cedar House and Richard C. Howard Park

Sean Glennon, Community Development Director, City of Quincy, MA

Kathy Quigley, Executive Director, Germantown Neighborhood Center, Quincy, MA

Project: Music Club at Germantown Neighborhood Center

Joanne Campbell, Community Development Director, City of Westland, MI

Project: Jefferson Barns Community Vitality Center

Wilmur Conyers, Federal Programs Coordinator, City of Durham, NC
Project: Denson Apartments for Veterans

Jacob LaRow, Grants Coordinator, Clark County, NV
Project: Bonnie Lane Elder Housing

Charles Garren, Community Development Director, Lexington County, NV
Lexington County, SC
Project: Pelion Family Medical Center

Angela Hubbard, Community Development Director, City of Nashville, TN
Project: 1009 Second Avenue S

Sheryl Kenny, Grants Manager, City of Arlington TX
Project: Housing Opportunities: Central Arlington NRSA

Cynthia Rogers-Ellickson, Housing Development Manager., Housing/Community Services
Department, City of Dallas, TX
Tim Allen, Executive Director, Citizens Development Center, Dallas, TX
Project: Citizens Development Center

Avis Chaisson, Housing & Community Development Grants Manager, City of Fort Worth, TX
Projects: Pinnacle Bank Place and Terrill Heights Redevelopment

Marcy Esbjerg, Assistant Community Development Director, City of Burlington, VT
Project: Burlington Skate Park (Brownfields Remediation)

Plenary Session -

Audrey Nelson Community Development Achievement Awards Luncheon - Congressional Ballroom II

12:30 pm – 2:00 pm

The winners of the 2016 Audrey Nelson Community Development Achievement Award will receive their award. Conference participants will also receive an update on the 2016 annual conference.

Emcees: Michael Look, NCDCA President and Vicki Watson, NCDCA Executive Director

Update on the 2016 Annual Conference – Steven Mahan, Community Development Director, City of Milwaukee, WI

2016 Audrey Nelson Award Winners

- City of Kissimmee, FL – Project OPEN
- Marion County, FL – Ritz Reserve
- City of Miami, FL – Brickell View Terrace

- City of Orlando, FL – Lighthouse Facility
- Seminole County, FL – Affordable Housing
- City of Malden, MA – Cedar House
- City of Malden, MA – Richard C. Howard Park
- City of Quincy, MA – Music Club at Germantown Neighborhood Center
- City of Westland, MI – Jefferson Barns Community Vitality Center
- City of Durham, NC – Denson Apartments for Veterans
- Clark County, NV – Bonnie Lane Elder Housing
- Lexington County, SC – Pelion Family Medical Center
- City of Nashville, TN – 1009 Second Avenue S
- City of Arlington, TX – Housing Opportunities: Central Arlington NRSA
- City of Dallas, TX – Citizens Development Center
- City of Fort Worth, TX – Pinnacle Bank Place
- City of Fort Worth, TX – Terrill Heights Redevelopment
- City of Burlington, VT – Burlington Skate Park (Brownfields Remediation)

Board of Directors Meeting - Congressional Ballroom I

2:15pm - 3:30pm

Hotel Meeting Rooms Map

NCDA Meetings are all in Rooms in **Red** Circle

